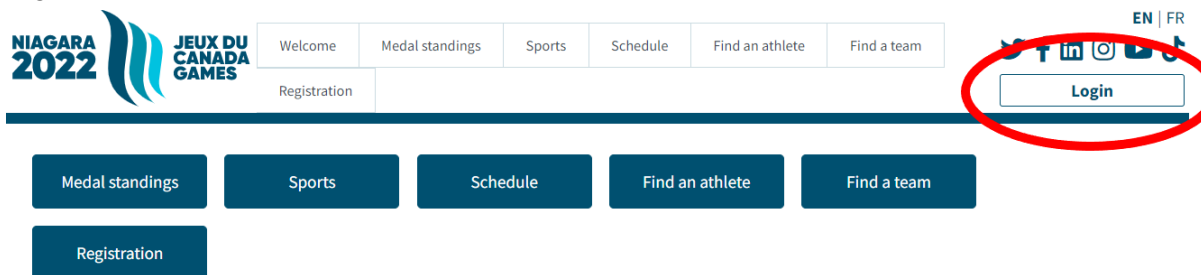


How to obtain your volunteer certificate:

1. Log into the GEMS.pro portal



2. Click on 'Certificate'



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3. Ensure the settings match those in the screenshot below, then select 'Print'

### Workforce Certificate

Paper size

Top Margin (mm)

Bottom Margin (mm)

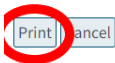
Left Margin (mm)

Right Margin (mm)

Please follow these simple steps to ensure you get the best result when printing your 2022 Canada Games Volunteer Certificate.


Before printing:

1. Select the paper size that is in your printer
2. Enter your printer's minimum print margins
3. After clicking print make the following adjustments to the page settings
  - o Set paper orientation to "landscape"
  - o Set the printer margins to the values you entered above
  - o Hide the page header and footer
  - o Print the certificate




4. When you see the certificate on your screen, hit 'Ctrl' + 'P' to bring up the print menu.


5. To save the certificate to your computer, select 'Save as PDF' from the list of printers




**Shelly Turtle**

The Government of Canada, the Canada Games Council and the 2022 Canada Games Host Society congratulate you on your efforts and participation at the Niagara 2022 Canada Summer Games in Niagara Region, Ontario.  
Le gouvernement du Canada, le Conseil des Jeux du Canada et la Société hôte des Jeux du Canada 2022 vous félicitent de vos efforts et de votre participation aux Jeux d'été du Canada Niagara 2022, dans la région de Niagara en Ontario.

  
THE HONOURABLE // L'HONORABLE  
Pascale St-Onge  
Minister of Sport and Minister responsible for the Economic Development Agency of Canada for the Regions of Quebec  
Ministre des Sports et ministre responsable de l'Agence de développement économique du Canada pour les régions du Québec

  
Evan Johnston  
Chairman, Canada Games Council  
Président, Conseil des Jeux du Canada

  
Doug Hamilton  
Chairman, 2022 Canada Games Host Society  
Président, Société hôte des Jeux du Canada 2022

**Canada**

Print 1 page

Destination

Pages

Layout

More settings ^

Paper size

Pages per sheet

Margins

Scale

Options  Background graphics



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6. You can then name your document and save it on your computer in the location of your choosing.